



Deval L. Patrick  
Governor

Timothy P. Murray  
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# *The Commonwealth of Massachusetts*

## *Department of Public Safety*

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Mary Elizabeth Heffernan  
Secretary

Thomas G. Gatzunis, P.E.  
Commissioner

February 23, 2012

Dear Elevator Companies:

A new law was recently enacted which expands the definition of "owner occupied single family residences" to include both attached and detached residences. The effect of this law is to broaden the category of elevators requiring an inspection once every 5 years as opposed to annually.

Please note that this provision only applies to those elevators which service only the residence. Common area elevators that service all floors of the building must still undergo an annual inspection. This new law is retroactive and will apply to all certificates granted within the twelve months prior to the law's effective date of February 17, 2012. Owners residing in single family owner-occupied residences who currently have a one year certificate will thus be eligible to receive an additional four-year certificate if the unit was inspected anytime between February 17, 2011 to the present. In order to implement this change, the Department is requesting that companies which service elevators now covered by this expanded definition submit the Application for Additional Four-Year Certificate for Elevators in Owner Occupied Single Family Residences, in order for the Department to generate a new certificate with an extended expiration date. There is no fee associated with this application. The Department will mail the original certificate to the owner to install in the elevator and will e-mail a copy of the certificate to the elevator company.

If you have any questions, please refer to the Department's website for more information at [www.mass.gov/dps](http://www.mass.gov/dps).

Very truly yours,

A handwritten signature in black ink, appearing to read "Thomas J. Costello, III".

Thomas J. Costello, III  
Acting Chief of Elevator Inspections